



Administrative Council for Terminal Attachments (ACTA)

March 13, 2003

Face-to-Face Meeting

(For virtual meeting instructions, please email acta@atis.org)

Draft Agenda

Chair: Jimmy Salinas, SBC Corporation

9:00-4:00pm

- 1) Call to Order
- 2) Attendance Check-in and Introductions
- 3) Agenda Review and Approval (ACTA-03-03-13-01)
- 4) Introduction of Contributions, Numbering, Assignment to Agenda Number (Contributions will be numbered as follows: ACTA-03-03-13-XX)
- 5) Approve December 10, 2002 Meeting Summary (ACTA-03-03-13-02)
- 6) Election Update (Ms. Hayes)
- 7) Revised Draft Operating Principles & Procedures
- 8) Reports
 - a) Customer Instructions Ad Hoc Group (Chair: Mr. Gubisch) (ACTA-03-02-13-04)
 - b) Secretariat Report incl./Action Items from December 10, 2002 meeting (ACTA-03-03-13-05)
- 9) Contributions:
 - a) Operating Principles & Procedures (ACTA-03-03-13-03)
 - b) FIC/SOC Codes
 - c) Others
- 10) New Business
 - a) Open floor discussion/questions
- 11) Proposed General Meeting Schedule for 2003:
 - a) June 11, 2003 (Virtual Meeting)
 - b) September 11, 2003 (Face-to-face)
 - c) December 11, 2003 (Virtual Meeting)
- 12) Adjournment