

July 2, 2001

VIA HAND DELIVERY

Magalie Roman Salas  
Secretary  
Federal Communications Commission  
Office of the Secretary  
445 12<sup>th</sup> Street, SW, Room TW-A325  
Washington, DC 20554



Re: Submission of ACTA's Charter Pursuant to the FCC Report & Order (FCC 00-400) for CC Docket No. 99-216 (Released Dec. 21, 2000)

Dear Ms. Salas:

On May 2, 2001 the Administrative Council on Terminal Attachments ("ACTA" or "Council"), held its first meeting whereby establishing an industry council to assume the duties and responsibilities given to it by the FCC under its Part 68 privatization *Order*; FCC Report & Order (FCC 00-400) for CC Docket No. 99-216

In accordance with paragraph 78 of the *Order*, ACTA submits a copy of its *Operational Principles and Procedures (OP&P), Revision 1.1* (approved June 27, 2001) in observing its obligation to submit to the FCC "a charter detailing its function, operations, and standards for providing balanced membership."

As outlined in the (attached) OP&P, ACTA presents the FCC its charter, responsibilities, organizational structure, operating function, and council member voting guidelines. The OP&P is available for public download from the ACTA website at <http://www.part68.org>,

ATIS is submitting an original and one copy of this filing for inclusion in the public record of the above-referenced proceeding. Please date-stamp and return the extra copy to our messenger. Should you have any questions regarding this matter, please contact me at (202) 662-8669.

Sincerely,

Timothy H. Jeffries  
ACTA Director

Attachment

cc: Susan Magnotti, Senior Attorney, NSD, CCB ([smagnott@fcc.gov](mailto:smagnott@fcc.gov))  
William Howden, Senior Engineer, NSD, CCB ([whowden@fcc.gov](mailto:whowden@fcc.gov))  
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